**Republic Of Liberia**

**National Investment Commission**

**Monrovia, Liberia**

Contract Name:**Procurement of Air Tickets for Foreign Travel.**

Contract Identification No.: **IFB No: NIC/NCB/001/’25**

1. The Government of Liberia through the National Investment Commission (NIC) has received Budgetary allotment from the Government of Liberia and intends to apply part of the proceeds toward the cost of procuring Air tickets for foreign travel for the Commission through a National Competitive Bidding (NCB) Method of the Public Procurement and Concession Act of thee 2010 (PPCA) of Liberia.

**Schedule of Requirement**

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| **No.** | **Description** |
| **1.** | **Provision of the Following Ticketing Services:**   * **One way** * **Round Trip** * **Multiple Trips**   **For both Individual and Group** |
| **2.** | **The provision of Foreign (International) Travel services which include; Hotel Accommodations, Ground transportation and Air Tickets for NIC staff outside Liberia.** |
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1. The National Investment Commission now invites sealed Bids from eligible and qualified Bidders for provision of Foreign Travel Management Services as indicated in the Schedule of Requirement stated above.
2. Bidding will be conducted through the National Competitive Bidding (NCB) method as specified in Section 48 of the Public Procurement and Concession Act of 2010 (PPCA) beginning **February 19, 2025** and is open to all eligible bidders as defined in the Procurement Framework.
3. Interested eligible Bidders should submit One (1) Original Copy and Four (4) Copies may obtain further information from the Procurement Unit at the National Investment Commission (NIC) through the office of Mr. Boimah Gibson, Procurement Officer, Email: [boimahgibson@gmail.com](mailto:boimahgibson@gmail.com) and submit the bidding document during office hours from **9:00AM to 4:00PM hours GMT** at the address given below.
4. The bidding document in English may be obtained by interested eligible Bidders at a non-refundable fee of **USD 50.00** from the address below. **The Qualification and Evaluation criteria are captured in the Bid Documents**
5. Bids must be delivered to the address below on or before **2:00 PM. On March 21, 2025**. Electronic Bidding will not be permitted. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders’ designated representatives and anyone who chooses to attend.

1. All Bids must be accompanied by a “Bid-Securing Declaration,” form found on Page 48 of the Bid Document.

The address referred to below is:

**Attention: Boimah K. Gibson (Procurement Officer)**

National Investment Commission

UN Drive

Monrovia, Liberia

Email [boimahgibson@gmail.com](mailto:boimahgibson@gmail.com)

Phone Numbers 0888-409-194